

Approved by board on April 14, 2009

SILVER SANDS MONTESSORI CHARTER SCHOOL MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

The Board of Trustees of Silver Sands Montessori Charter School held a public meeting on Tuesday, March 17, 2009 at the office of Christopher Steele, 2831 St. Rose Parkway, Suite 200, Henderson, NV 89052.

CALL TO ORDER:

Marlo Tsuchiyama, Chairperson, called the meeting to order at 5:18 pm

A. ORGANIZATION

1. Roll Call: A quorum was established with the following members present: Judd Balmer (by phone), Constance Ewing, Danette Green, Joan Sando, and Marlo Tsuchiyama. Absent: Rebecca Eng and Christopher Steele. Members of the public were asked to sign in, and the sign-in sheet is attached to the original copy of the minutes.

2. Adoption of Agenda: Constance made a motion to accept the agenda as presented and Joan seconded the motion. Vote: all ayes, none opposed, motion carried.

3. Approval of Minutes:

March 3rd, 2009: Judd asked if we could table the approval until the next meeting, as he had not had time to review the minutes. Marlo, chairperson, tabled the item.

B. REPORTS

1. Enrollment: Danette and Marlo reported that we have 40 registrations for the public school and 9 for the private preschool. The next parent information meeting is scheduled for March 22nd at this same location and it has been advertised on the website.

2. Committee Reports:

Private Preschool: Joan reported that Dr. Nutting from the State Department of Education informed her that the May 1st deadline does not apply, since we are not an elementary or secondary school. Rather, we need to apply for a business license, plus fire and health department permits from the local jurisdictions after we have a facility.

Training for staff: Constance Ewing reported on information for Montessori training, including online training as well as local training. She has the costs of the various programs that might be helpful for the budget plans.

Fund-raising: Committee had met and offered many great ideas but wanted to wait on bigger events until a facility is identified. Next meeting scheduled for March 22nd prior to the parent information meeting.

Technology: Marlo said the first technology challenge would be to set up the system for data management that is required by the state, as we are required to use it as soon as the school opens. Kris Jacobson is the Tech Committee Chairman and is doing research on what is needed. The expense is expected to be \$30,000-35,000.

3. Board Member Reports:

C. PUBLIC COMMENT on Agenda Items (none)

D. RESPONSE TO PUBLIC COMMENTS (none)

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E. OLD BUSINESS (Possible Action Items)

1. Financial Institutions:

a. Bank of North Las Vegas (BNLV)

Paul Dressler and Ronald York described their bank and its services. It is locally owned and operated, has clients all over the valley, provides on-site delivery and courier pick-up, has a 4-Star rating by FDIC, and provides personal service to its customers.

b. Community Bank:

Marcus Andrews and Yvette Perales described their bank and its services. They, basically, provide the same services as BNLV and are very proud of their personalized customer service.

Both banks provided packets of information. Marlo thanked everyone and announced that a decision will be made at the next board meeting.

2. Facilities

Marlo reported on two potential sites that had great promise. She said the committee, with Arlene's help, will be negotiating during the next week and she will call for a special board meeting in one week to try to make a decision.

3. Officers/Board of Trustees Insurance:

Danette has submitted all information to the broker recommended by Christopher. The information is with the underwriters and she expects to hear back in a couple of days. Judd expressed concern about the delay, and asked that it be on the next agenda.

4. Adopting Policies and Procedures Flow-Chart

Marlo tabled this item until the next regularly scheduled meeting.

5. Adoption of Policies and Procedures

a. Purchasing: Since most members had not had time to review the draft, Joan recommended tabling this item until the next meeting. Everyone agreed.

F. NEW BUSINESS

1. Proposal of Policies and Procedures

- a. Enrollment Policies and Procedures
- b. Attendance Policies and Procedures

Danette presented a draft that combined the enrollment and attendance policies and procedures. The main resource she had used was the sample policy manual from the Nevada Department of Education. She had included all compliance issues with NRS's and NAC's, and she had included legal references. She asked everyone to review the draft policies and be ready to take action on them at the next meeting.

G. Agenda Planning:

Marlo requested a special board meeting in one week with the following three items on the agenda:

- Financial Institution
- Board of Trustees Insurance
- Facilities

Scheduled for March 24, 2009, 5:00pm, same place

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The next regularly scheduled meeting will be March 31st at 5:00pm. Agenda items will include: Minutes from March 3rd and March 17th meetings, Policy Adoption Flow-Chart, Policies on purchasing, enrollment and attendance, and hiring and evaluating teachers.

Adjournment: 6:15pm

Submitted by Joan Sando, Board Appointed Secretary